



## MINUTES OF THE BOARD MEETING

**TUESDAY, NOVEMBER 25, 2025**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, November 25, 2025, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:36 p.m. by Chair Di Lorenzo.

### **A. ROUTINE MATTERS**

**1. Land Acknowledgement**

Land Acknowledgement statement was delivered by Student Trustee Sexton

**2. Opening Prayer**

Opening Prayers were led by Trustee Joyner

**3. Roll Call**

Chair Di Lorenzo noted that Trustee Benoit joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
<b>Student Trustees</b>				
Taylor Sexton	✓			
Mason Pasma	✓			

The following staff were in attendance:

**Camillo Cipriano**, Director of Education; **Lee Ann Forsyth-Sells**, **Kim Kinney**, **Gino Pizzoferrato**, **Pat Rocca**, **Domenic Massi**, **Joseph Zaroda**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Lisa Conidi**, Recording Secretary/Administrative Assistant, Corporate Services

**4. Approval of the Agenda**

Moved by Trustee Huibers

Seconded by Trustee Turner

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of November 25, 2025, as presented.

**CARRIED**

**5. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest were declared with any items on the Agenda.

**6. Approval of Minutes of the Board Meeting of October 28, 2025**

Moved by Trustee Marino

Seconded by Trustee Bruzzese

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of October 28, 2025, as presented.

**CARRIED**

**7. Consent Agenda Items**

Trustee Burkholder requested Item A7.2 be held. This item was moved to Committee and Staff Reports Section C5 of the agenda.

**7.1 Unapproved Minutes of the Committee of the Whole Meeting of November 11, 2025 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of November 11, 2025, as presented.

**7.1.1 Board By-Laws Policy (100.1)**

**THAT** the Niagara Catholic District School Board approve the Board By-Laws Policy (100.1), as presented.

**7.1.2 Trustee Electronic Meetings (Board and Committees) Policy (100.8)**

**THAT** the Niagara Catholic District School Board approve the Trustees Electronic Meetings (Board and Committees) Policy (100.8), as presented.

**7.2 Trustee Honorarium for the 2025-2026 Year**

Moved to Section C5

**7.3 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of October 1, 2025**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 1, 2025, as presented for information.

**7.4 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of September 4, 2025**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 4, 2025, as presented for information.

**7.5 Approved Minutes of the Audit Committee of September 18, 2025**

**THAT** the Niagara Catholic District School Board receive the approved Minutes of the Audit Committee Meeting of September 18, 2025, as presented for information.

**7.6 In-Camera Items F1, F2, F3, F4, F5**

Moved by Trustee Marino

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.  
**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Niagara Catholic District School Boards 50<sup>th</sup> Pilgrimage Presentation**

Kim Kinney, Superintendent of Education provided information on the Niagara Catholic District School Boards 50<sup>th</sup> Pilgrimage Presentation and introduced Amanda Wagg-Boyer, Religion and Family Life Consultant and Monique Mastroianni, Vice Principal Saint Michael Catholic High School.

Ms. Wagg-Boyer and Ms. Mastroianni delivered the Niagara Catholic School Board's 50<sup>th</sup> Pilgrimage presentation for information.

Director Cipriano invited Trustees and the Pilgrimage committee to take a photo.

**C. COMMITTEE AND STAFF REPORTS**

**1. Audited Consolidated Financial Statements 2024-2025**

Giancarlo Vetrone, Superintendent of Business & Financial Services provided information on the Audit Consolidation Financial Statements 2024-2025, and introduced Rosa Rocca, Finance Officer.

Ms. Rocca presented the Audited Consolidated Financial Statements 2024-2025.

Superintendent Vetrone and Ms. Rocca answered questions of the Trustees.

Moved by Trustee Bruzzese  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board Audit Committee recommend the approval of the Audit Consolidation Financial Statements 2024-2025, as presented.

**CARRIED**

**2. 2024-2025 Procurement Awards of Contract and Capital Projects Greater Than \$1,000,000**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the 2024-2025 procurement awards of contract and capital projects greater than \$1,000,000 Report for information.

**3. Enrolment and Retention Report 2025-2026**

Joseph Zaroda, Superintendent of Education presented the Enrolment and Retention Report 2025-2026 for information.

Superintendent Zaroda answered questions of the Trustees.

Following discussion, it was agreed that Board create a communication notice to all staff sharing the positive Enrolment and Retention Results and expressing appreciation for their contributions.

**4. Niagara Catholic Secondary and Elementary Suspensions and Expulsions Report 2024-2025**

Domenic Massi, Superintendent of Education presented the Niagara Catholic Secondary and Elementary Suspensions and Expulsions Report 2024-2025 for information.

Superintendent Massi answered questions of the Trustees.

**5. Item A7.2 Trustee Honorarium for the 2025-2026 Year**

Discussion took place regarding Trustee Honorarium for the 2025-2026 Year.

Moved by Trustee Burkholder  
Seconded by Trustee Marino

**THAT** the Niagara Catholic District School Board Audit Committee recommend the approval of the Audit Consolidation Financial Statements 2024-2025, as presented.

**CARRIED**

**THAT** the Niagara Catholic District School Board approve the Trustee Honorarium for the period from November 15, 2025 to November 14, 2026, as noted in Appendix A, as follows:

\$16,923 for the Chairperson of the Board  
\$13, 863 for the Vice-Chairperson of the Board  
\$10, 802 for the Other Trustees of the Board

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Nil Report

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

A suggestion was made to add School Boundaries due to overcrowding and ADAO Compliance Issues to the Executive Council Agenda for future action planning.

Initiate the naming of the new school in Niagara Falls in the Spring 2026.

**4. Trustee Information**

**4.1 Calendar of Events – December 2025**

Director Cipriano presented the Calendar of Events for December 2025.

Director Cipriano reminded Trustees of Advent Retreat on Tuesday December 2, 2025.

**4.2 Memo from the Minister of Education regarding Student and Family Support Offices**

Chair Di Lorenzo highlighted the memo from the Minister of Education regarding Student and Family Support Offices.

**4.3 Annual Faith Formation – December 11, 2025**

Director Cipriano presented the Annual Faith Formation and Luncheon on December 11, 2025.

Trustees were asked to confirm their attendance with Anna Lisa Conidi.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**1. NOTICE OF MOTION SUBMISSION**

None Submitted

**2. NOTICE OF MOTION PRESENTATION**

None Presented

The Trustees recognized Anna Pisano Corporate Services Administrative Assistant for her years of service and wishing her well on her retirement.

**F. BUSINESS IN CAMERA**

Addressed within consent agenda section.

Moved by Trustee Turner

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board move into the In Camera Session.  
**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:30 p.m. and reconvened at 8:37 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

Seconded by Trustee Huibers

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of November 25, 2025.

**CARRIED**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Marino

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of October 28, 2025, as presented.

**CARRIED (Item F1)**

Moved by Trustee Marino

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 14, 2025, as presented.

**CARRIED (Item F2)**

Moved by Trustee Bruzesse

Seconded by Trustee Marino

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F9.1 of the In Camera Agenda.

**CARRIED (Item F9.1)**

The Board received Audit Results.

The Board received a Staffing Report listing new hires, resignations and retirements.

The Board was provided with a Human Resources Services Status Report summarizing the status of grievances.

The Board dealt with Executive Restructuring.

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Turner

Seconded by Trustee Joyner

**THAT** the November 25, 2025 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 8:39 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **November 25, 2025**.

Approved on **December 16, 2025**.

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Danny Di Lorenzo  
Chair of the Board

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Camillo Cipriano  
Director of Education/Secretary -Treasurer